



Say No To
BRIBERY



FREQUENTLY ASKED QUESTIONS

Q1: How can I report a wrongdoing?

- A:**
- Allegations of wrongdoings can be reported through our hotline number **225-5051** or phone numbers **226-9901 | 225-5091 | 223-7992 | 223-7991**.
 - Visits to the SIU located on the third floor of the Guyana Post Office Building; or
 - The Commissioner-General, Deputy Commissioner-General and Heads of Department on telephone number 227-6060.

Q2: What should be reported?

- A:**
- Bribery (staff being offered, demanding or receiving cash or kind for services rendered)
 - Collusion among staff and taxpayers;
 - Fraud
 - Observing staff with exorbitant amounts of fixed and/or current assets;
 - Extravagant lifestyle of staff;
 - Unethical behaviour of staff in and out of the working environment; etc.

Q3: Who determines disciplinary sanctions?

- A:** The Human Resource Committee, the Guyana Revenue Authority's (GRA's) Governing Board and the Commissioner-General.


Q4: What information would be forwarded to me if I report a wrongdoing?

- A:** The SIU would inform you if an investigation was conducted and completed report sent to the Commissioner-General.

Q5: Would anonymous allegations be investigated?

- A:**
- All allegations reported to the SIU will be assessed by the Senior Manager, before an investigation commences.
 - All reports would be treated with the strictest confidentiality

REPORT

 **HOTLINE: (592) 225-5051**

 **siu@gra.gov.gy**



Promoting Integrity
Among Internal &
External Stakeholders

**SPECIAL
INVESTIGATION
UNIT**

www.gra.gov.gy

MANDATE OF THE SPECIAL INVESTIGATION UNIT (SIU)

To ensure the actions and practices of staff in the course of executing their duties and responsibilities are conducted in conformity with established laws, policies, procedures and rules of conduct in order to promote the image of GRA and to secure public confidence in the integrity of its staff.

The Special Investigation Unit (SIU) was introduced in 2017, and replaced the Internal Affairs Division.

This unit has two (2) arms:

- Investigation and
- Integrity

It is comprised of well trained, competent and dedicated investigators whose only goal is to ensure compliance and integrity are maintained within the GRA.

VISION

The GRA aims to be an outstanding revenue administration that plays a vital role in promoting the economic stability and prosperity of the people of Guyana.

INTEGRITY

Integrity is an important ethical behavior which all Revenue Authority employees are expected to display in the performance of their duties. Employees are expected to act with fairness, honesty and adhere to the highest standards of moral and ethical values and principles through their personal and professional behavior.

EXPECTATIONS OF EXTERNAL STAKEHOLDERS

- Demonstrate integrity when transacting business with the GRA;
- Report all wrongdoing immediately; and
- Do not offer cash or kind to staff for services rendered.

FUNCTIONS OF THE SIU

- Conduct investigations into allegations/complaints against staff which originate both externally and internally;
- Investigate the rapid and unexplained accumulation of wealth of employees;
- Receive, log and track hotline reports on alleged staff malpractice.



OUTCOMES OF THE INTERNAL & EXTERNAL INVESTIGATIONS

WE STRONGLY BELIEVE IN PROVIDING PERFECT DESIGN TO OUR CUSTOMERS.

- Disciplinary actions are recommended including suspensions, dismissals, written warnings and termination.
- When fraud is discovered, the Guyana Police Force/ Office of the Director of public Prosecution for prosecution is involved.